



International Association for Radio, Telecommunications and Electromagnetics, Inc.
840 Queen St. □ New Bern, NC 28560 □ 1-800-89-NARTE □ Fax 252-672-0111 □ www.narte.org

Approved Training Center Application Package

---FORMS MAY BE PHOTOCOPIED---

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iNARTE VISION STATEMENT

iNARTE shall be recognized as the premier independent certification organization which provides standards of excellence attainable to technical professionals in Telecommunications, Electromagnetics and related areas.

About iNARTE Approved Training Centers

NARTE was established by industry leaders in 1982 in response to the FCC's deregulation and encouragement of industry certified personnel. As an objective third party certification body, NARTE developed an evaluation process based not only on examination, but real world skills and work experience. In 2006, NARTE became iNARTE to recognize our growing international membership.

To become listed as an iNARTE Approved Training Center you must submit a detailed description of the courses offered that are pertinent to one or more of the disciplines in which iNARTE offers certification. You must also complete the applicable forms provided. As an Approved Training Center you will also be expected to offer and proctor iNARTE certification examinations as an Authorized Test Center, but this is not mandatory. To become an Authorized Test Center you must complete additional application forms provided on our web site, read and sign the "iNARTE Authorized Testing Center and/or Individual Proctor Responsibilities, Procedures and Rules" at the end of this package and return them to: iNARTE, 840 Queen St., New Bern, NC 28560, or fax to: 1-252-672-0111

The iNARTE Approved Training Center status may be conferred on a School Institute, College or University, or even on an Individual Tutor. As an Approved Training Center, you will be listed on the iNARTE web site, we will promote your services to our certification candidates, you will receive the appropriate display certificate and you will be allowed to use the iNARTE logo in the promotion of your services.

Students who complete all or part of your course(s), will receive one year of experience credit for each year of attendance, but will be required to pass the iNARTE examination and complete the other steps in our program prior to certification.

NOTE:

Depending upon your curriculum and the degrees or certificates that your students can achieve, you may wish to be considered for the alternative status of Accredited Training Institute. As an Accredited Training Institute, your graduating students who meet all of the other requirements for iNARTE Certification, are qualified to become an iNARTE **Junior Technician, Junior Engineer**, Affiliate Engineer or Affiliate Technician, (depending on your curriculum), without further examination. They will also be awarded one year of experience credit for each year of attendance towards their next Certification level. This automatic iNARTE Certification will help enhance your student' s qualifications as they proceed to join the work force.

To be considered for **Accredited Training Institute** status you must complete the appropriate Application form and provide a comprehensive course curriculum, together with a description of the degrees, scholarships, diplomas or certificates that you award, together with those award requirements.



Application for status as an
**Approved Training Center for the
INTERNATIONAL ASSOCIATION FOR RADIO, TELECOMMUNICATIONS AND
ELECTROMAGNETICS, INC.**

840 Queen St., New Bern, NC 28560 Phone 252-672-0200 Fax 252-672-0111

Office Use Only	
Record _____	Cert No. _____
Cert Date _____	Auth Level: _____

Please complete this entire form, sign and submit together with a full description of the courses you offer.

Contact Information

Name of Individual Tutor, School, Institute, College or University:

Department: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number(s): _____

Fax Number: _____ Email Address: _____

Training

Please provide detailed descriptions of the courses offered that are pertinent to one or more of the iNARTE certification disciplines. List course titles below and attach detail pages as required:

Graduation

Please provide the details of any awards, certificates, diplomas, scholarships or degrees that may be conferred upon students graduating from your different courses:

(Add more pages as required to cover all awards)

Training Center Status:

As an Approved Training Center, you will be listed on the iNARTE web site, we will promote your services to our certification candidates, you will receive the appropriate display certificate and you will be allowed to use the iNARTE logo in the promotion of your services. Students who complete all or part of your course(s), will receive one year of experience credit for each year of attendance, but will be required to pass the iNARTE examination and complete the other steps in our program prior to certification.

Testing

Although not a mandatory requirement for listing as an Approved Training Center, it is expected that you will also offer iNARTE Certification examinations and/or proctor **FCC licensure testing** in support of our FCC COLE manager programs. In order to offer iNARTE examinations it is required that you also download and complete the appropriate **Authorized Test Center application forms**.

Note: Once designated as an approved training center or an authorized test center/exam proctor, your training/testing location and/or exam session(s) may be inspected by iNARTE without notice.

Complete Application Package

- This application form completed and signed.
- A complete description of courses offered
- A complete description of awards conferred
- At least one photograph of the training location (must be the interior training area).

Signature of Requestor

Date